Judicial Information System Committee Special Meeting, July 19, 2013

DECISION POINT – Superior Court Case Management System – Tyler Technologies, Inc. Contract Execution

MOTION:

- I move that the JISC approve the SC-CMS RFP Steering Committee's recommendation for the Administrative Office of the Courts (AOC) to proceed with executing the contract negotiated with Tyler Technologies, Inc. to secure a statewide case management system for Superior Courts and County Clerks, with the understanding that the SC-CMS Project covers local court planning and implementation costs.

I. BACKGROUND

The Superior Court Case Management System (SC-CMS) Project is intended to provide the superior courts and county clerks with a software application that would meet the business needs of all 39 counties in the state for calendaring and case-flow management functions, along with participant/party information tracking, case records and relevant disposition services functions, in support of judicial decision making, scheduling and case management.

In a motion approved on September 9, 2011, the Judicial Information System Committee (JISC) accepted the recommendation from the Feasibility Study and authorized the development of a Request for Proposal (RFP) to obtain a new superior court case management system Commercial Off the Shelf (COTS) solution on the condition that it meet the business requirements of superior courts in all 39 Washington counties. In December 2011, after multiple on-site court visits by AOC and six full-day sessions with stakeholders, the JISC received a signed letter from each of the association presidents affirming that the documented business requirements met the needs of all the superior courts in Washington State. The RFP to acquire a new COTS case management system for the superior courts was developed in 2012.

In a motion approved on June 22, 2012, the JISC authorized the Administrative Office of the Courts (AOC) to release the SC-CMS Request for Proposal (RFP) that would "implement the recommendation of MTG Management Consultants in the Superior Court Case Management Feasibility Study Report, Version 1.3., that AOC acquire, implement, and centrally host a statewide, full-featured, commercial case management system for superior courts."

On January 29, 2013 the SC-CMS RFP Steering Committee announced Tyler Technologies, Inc. as the Apparent Successful Vendor (ASV). Following this announcement, various stakeholders met with the ASV for approximately three days to clarify functionality concerns and questions that needed to be addressed before the SC-CMS RFP Steering Committee could make a final recommendation on whether or not to proceed with contract negotiations.

In a motion approved at a special JISC meeting on March 22, 2013, the JISC authorized the AOC, based on the recommendation of the SC-CMS RFP Steering Committee, to initiate contract negotiations with the Apparent Successful Vendor, Tyler Technologies, Inc.

Beginning March 25, 2013 through July 3, 2013 intense contract negotiations were conducted covering key areas of the contract such as terms and conditions, remedies, support and maintenance, staffing levels, payment plan, work plan, and statement of work. Subject Matter Experts from the Courts, County Clerks, and the AOC were instrumental in reviewing the business and technical requirements of the RFP with Tyler.

On July 9, 2013 the SC-CMS RFP Steering Committee voted unanimously to recommend to the JISC that the AOC proceed in executing the contract negotiated with Tyler Technologies, Inc.

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II. DISCUSSION

On March 2, 2012, the JISC approved two motions related to local court funding for the implementation of the new SC-CMS:

> The JISC accepted the first motion which recommended that the JISC include funding for Local Court implementation as part of the SC-CMS costs – as a concept without specifics.
>
> The JISC accepted the second motion which recommended that a specific dollar amount (to be determined at a later date by the JISC) for funding local planning and implementation costs in the budget allocations for the SC-CMS project.

The initial cost estimate was not completed and may be higher than the $1.9 million projected in the Feasibility Study. More detailed analysis and work is required in order to know the full cost.

This is an important issue needing to be addressed, since funding to implement the system may not be available at the local level.

At the conclusion of contract negotiations on July 3, 2013, the Project Steering Committee's request to include the following out of scope items are now included as part of the contract for statewide implementation:

- Odyssey Financial Manager
- Odyssey Document Management
- SessionWorks Judge Edition
- Electronic Filing

These additional functionalities are within Tyler's original bid.

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SC-CMS Steering Committee Recommendation

- The SC-CMS RFP Steering Committee recommends to the Judicial Information System Committee that the Administrative Office of the Courts (AOC) proceed with executing the contract negotiated with Tyler Technologies, Inc. to secure a statewide case management system for Superior Courts and County Clerks, with the understanding that the SC-CMS Project covers local court planning and implementation costs.

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OUTCOME IF NOT PASSED –

If this motion is not passed, the Courts and County Clerks of the Superior Courts will be left without a case management system available statewide.

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